

## Guidelines for including fieldwork plans

Archaeological examples using fieldwork plans should be placed alongside the linked text wherever possible. The plans must have a scale, north arrow and a suitable caption. The text referring to the plan must make clear reference to it, e.g. 'The Roman material is concentrated on the west of the site (see Figure 1).'

Scientific numerical data incorporated in tabular form should use a similar form, with the table placed in line with the text where possible and referenced, e.g. 'The thermoluminescence dating for the primary fill of Pit 72 is consistent with a second century data (see Table 5.6)'. Where tabular data is extensive it may be necessary to include this as an appendix. Again refer to it in the text but consider using Appendix 1 as a means of distinguishing these data.

Ensure that your examples all add to your argument and only duplicate where necessary in order to emphasise a particular point. Where possible, supporting examples should relate to a specific, distinct argument rather than to a wide range. You may therefore choose to subdivide a table in order to identify the data specific to a given argument. Plans may be used to demonstrate a number of arguments, but again it is helpful to highlight the areas that are particularly relevant in your discussion and consider re-using plans but with different emphasis.